



# THE CORPORATION OF THE CITY OF VERNON

## TERMS OF REFERENCE

**Committee Name:** Economic Development Advisory Committee

**Type:** Select

### Approvals/Reviews/Amendments

POLICY/AMENDMENT APPROVED BY:	DATE OF COUNCIL MEETING:	SECTION AMENDED
"Wayne Lippert" Mayor	June 22, 2009	ORIGINAL POLICY
"Wayne Lippert" Mayor	August 10, 2009	Aug 10, 2009 – added 3.6 – members can reside or work in Vernon
"Wayne Lippert" Mayor	March 14, 2011	Add: Sec. 3.7 – All members shall have two year terms Amend: Sec. 6.1 – EDAC will meet every three months
"Rob Sawatzky" Mayor	May 26, 2014	Amended TOR to reflect over-arching Council Committee Policy
"Akbal Mund" Mayor	January 22, 2018	Revise mandate and Committee composition

### 1.0 Committee Mandate

The mandate of the Economic Development Advisory Committee (EDAC) is to provide recommendations to Council on policies and strategic initiatives that will further enhance Vernon as an ideal business and investment location. EDAC meeting agendas will primarily consist of delegations from the business community and provide members an opportunity to gain a better understanding of the challenges and opportunities in various sectors of Vernon's economy.

### 2.0 Purpose

- 2.1 Advise the Council on strategic initiatives and opportunities related to the economic vitality of the City.



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- 2.2 Provide an opportunity for industry to provide information through delegations.
- 2.3 Provide recommendations on specific economic development initiatives, projects and work plans.
- 2.4 Advise the Council on policies and bylaws related to doing business within the municipality.

## 3.0 Membership

- 3.1 The EDAC membership will include a staff representative from the following organizations:
  - a) Mayor, or designate; (Chairperson)
  - b) Council Representative, or alternate;
  - c) Accelerate Okanagan;
  - d) Community Futures North Okanagan;
  - e) Downtown Vernon Association;
  - f) Greater Vernon Chamber of Commerce;
  - g) Okanagan College;
  - h) North Okanagan Regional District – Community Services
  - i) Province of B.C. – Regional Economic Operations Branch
  - j) Social Planning Council
  - k) University of British Columbia - Okanagan
- 3.2 Non-voting members that will attend EDAC meetings, to provide advice, information or other services, include the:
  - a) Director, Community Infrastructure and Development
  - b) Manager, Economic Development and Tourism; and
  - c) Additional staff, as required.

## 4.0 Meetings

- 4.1 The EDAC will meet every three months, though special meetings over and above the meetings may be called by the chair.
- 4.2 EDAC meetings will be chaired by the Mayor or his or her designate.

## 5.0 Delegations

- 5.1 Delegations to EDAC from industry groups, association and businesses are encouraged. Delegations will be coordinate by the staff liaison.